HVAC & Metals Institute

Supervisor Series

This course is intended to be the first in an ongoing series of topics relevant to the supervisors and others who find themselves in leadership roles in our industry.

This course is limited to Foreman, Superintendants, Estimators, Project managers or others that find themselves in a supervisory or leadership role within the Sheet Metal Industry.

Guest speakers will be brought in to teach various subjects.

This course came about out of a discussion following the 2 day Supervisor Training Seminar held at the Training Center on May 29th & May 30th.

Potential Topics to be covered:

- Communication Skills
- How to Motivate your Employees
- Time Management
- Effective Delegation
- Leadership Styles
- The Financial Side of The Business
- Managing Multiple Projects & Priorities
- Planning and Job Scheduling
- Performing Employee Evaluations
- Mentoring
- Contracts
- Personal Development
- Change Orders

Schedule (1 night class)

- Thursday October 22nd 5:00 – 8:00pm

Call to register, space is limited - (503)257-1022